

BYE LAW 1 MEMBERSHIP

Full Members

1. All enrolled students of Sheffield Hallam University are full members of the Students' Union, unless they have opted out by notifying Sheffield Hallam University of their wish not to be a member of the Union.
2. Full Members may be represented by the Union on matters within the scope of these Articles of Governance, to Sheffield Hallam University and other external bodies who may seek the views of a Full Member or to whom the Union may wish to make representations on behalf of a Full Member.
3. Full Members shall be entitled to:
 - 3.1 participate in the governance of the Union by being eligible to:
 - 3.1.2 vote in Elections, join in the petition for a Referendum and vote in any Referendum;
 - 3.1.3 attend and vote at Union General Meetings;
 - 3.1.4 attend and vote at Assembly
 - 3.1.5 stand for election as an Elected Officer or any other Representative post within the structures of the Union, subject to any rules or regulations laid down for elections.
 - 3.2 participate in the activities of the Union and its affiliated Clubs, Societies and Liberation groups, and to use the services and amenities provided by, or for the intended use of, Full Members of the Union
 - 3.3 on production of his or her valid SHU card, introduce two guests at any one time to areas restricted to members only provided or managed by the Union
 - 3.4 attend and observe meetings of Union Council, the Officer Committee and other Committees, except those dealing with issues relating to personnel or discipline. However, only members of Union Council, the Officer Committee or the specific Committee in question, have the right to speak or vote

	<p>3.6 reasonable and timely access to published information regarding the conduct of the Union's affairs and finances, including:</p> <p>3.6.1 these Articles of Governance, Bye laws and Strategy and Guidance documents, Regulations, Policies and the ratified minutes of any Union meeting, except those dealing with issues relating to personnel or discipline;</p> <p>3.6.2 the Annual Accounts of the Union;</p> <p>3.6.3 the Annual Report on the affairs, activities and finances of the Union;</p> <p>3.6.4 the list of organisations and bodies to which the Union is affiliated, including details of any subscription or affiliation fees paid, and the amount and nature of any donations made to such organisations.</p> <p>Requests for such information should be directed through the President.</p> <p>4. A member shall cease to be a member of the Union when s/he ceases to be a student, or opts out of membership by giving notice to the Union or University, and/or when s/he ceases to be a Sabbatical Officer. Membership rights may be withdrawn or suspended in accordance with these Articles of Governance, Bye laws or Strategy and Guidance documents.</p>
<p>Associate Members</p>	<p>5. Any employee of the University or of the Union is considered to be an Associate Member of the Union, subject to any conditions to be applied generally to Associate Members and approved by Union Council. A valid staff SHU card will be recognised as evidence of Associate membership.</p> <p>6. Associate Members shall not be entitled to participate in the governance of the Union in any way, and in particular shall not be entitled to stand for election or vote in any election for any representative post within the structures of the Union.</p> <p>7. The status of an Associate Member and the benefits of membership which may be enjoyed by an individual Associate Members are subject at all times to the Disciplinary Regulations set out in the Guidance and Strategy documents, and decisions made under them. Membership rights may be withdrawn or suspended in accordance with these Articles of Governance, Bye laws or Strategy and Guidance documents.</p>

Life Members

8. All former members of Hallam Union are eligible to become life members. Union Council shall decide the form of application for Life Membership, which is subject to such rights and obligations as Union Council considers appropriate. Life Membership will not be granted to anyone who has been expelled from the University or permanently excluded from the Union. Life Members are subject at all times to the Disciplinary Regulations set out in the Guidance and Strategy documents, and decisions made under them. Membership rights may be withdrawn or suspended in accordance with these Articles of Governance, Bye laws or Strategy and Guidance documents.
9. Life Members shall not be entitled to participate in the governance of the Union in any way, and in particular shall not be entitled to stand for election or vote in any election for a representative post within the structures of the Union. Life Members are entitled to attend Union General Meetings and meetings of Union Council and of the Officer Committee but without any right to speak or to vote at any of these meetings.
10. Life Members (subject to any relevant rules and regulations made by Union Council and subject to the payment of such annual fee required by the Officer Committee) shall be entitled to:
 - 10.1 participate in the activities of the Union and its affiliated Clubs and Societies, and to use the services and amenities provided by or for the intended use of the Life Member.
 - 10.2 on production of their valid SHU card, introduce two guests at any one time to areas restricted to members only provided or managed by the Union;
11. Union Council may elect to and remove from Honorary Life Membership anyone they consider to be suitable on such terms as they shall determine. There shall be no fee or charge levied for Honorary Life Membership. Elected Officers shall be conferred with Honorary Life Membership upon completion of their term in Office.
12. The status of Life Member, and the rights and privileges attached, shall at all times be subject to review or repeal by Union Council, who may withdraw any or all of the privileges set out above. There shall be no right of appeal and any review or repeal by Union Council is final.
13. The Officer Committee may from time to time set down such charges as it sees fit for Life Membership, except that no charge may be applied to employees of the Union for such membership.
14. Life Members are not entitled to participate in any way in the governance of the Union, and in particular are not entitled to stand for election, or vote in any election for any representative post in the Union

	<p>15. The status of a Life Member and the benefits of membership which may be enjoyed by an individual Life Member are subject at all times to the Disciplinary Regulations set out in the Guidance and Strategy documents, and decisions made under them. Membership rights may be withdrawn or suspended in accordance with these Articles of Governance, Bye laws or Strategy and Guidance documents.</p>
<p>Reciprocal members</p>	<p>16. Students who are members of any other Students' Union that is affiliated to the National Union of Students shall be recognised as reciprocal members of Hallam Union whilst they are living in or visiting Sheffield. Union Council may also grant Reciprocal membership to members from other student organisations.</p> <p>17. Reciprocal Members shall be entitled to use all services and facilities provided for their intended use.</p> <p>18. Reciprocal members are not entitled to participate in any way in the governance of the Union, and in particular are not entitled to stand for election, or vote in any election for any representative post in the Union</p> <p>19. Reciprocal Membership will lapse when the Member ceases to qualify as a Reciprocal Member.</p> <p>20. Reciprocal Members shall be required to abide by the provisions of these Articles of Governance, Bye Laws and Guidance and Strategy documents at all times while on Union Premises, or premises operated for or on behalf of the Union. Any breach of those provisions shall be considered a breach of discipline, and any or all privileges of membership may be withdrawn at the discretion of the Officer Committee. There shall be no right of appeal and the decision of the Officer Committee is final.</p>
<p>Opted out students</p>	<p>21. All students have the right to opt out of Students' Union membership, this should be indicated at enrolment, and the decision remains effective for the duration of the course of study. A student may subsequently "opt in" to Student Union membership at any point by writing to the President, who will inform the University Secretary within 5 days.</p> <p>22. An Opted Out Student is entitled to receive a SHU Card which indicates that the student is not a member of the Union. Students who choose not to be members of the Union shall be entitled to be a member of all Clubs and Societies, to use the facilities and services and to participate in Union activities. Opted out students are not entitled to participate in any way in the governance of the Union, and in particular are not entitled to stand for election, or vote in any election for any representative post in the Union</p> <p>23. An Opted Out Student and the benefits to which he or she may be entitled are subject at all times to the</p>

<p>General matters applicable to all members</p>	<p>Disciplinary Regulations and decisions made under them.</p> <p>24. Identity of Members</p> <p>Each Member and Opted Out Student will receive proof of her/his status as a Member or Opted Out Student by way of a SHU card, which remains the property of the University at all times.</p> <p>25. Disciplinary Matters</p> <p>These Articles of Governance, Bye Laws and Strategy and Guidance documents are binding on all Members and all Opted Out Students whilst engaging in Union activities of any kind or whilst on Union Premises. Any breach of these provisions shall be considered a breach of discipline, which may result in any or all privileges of membership being withdrawn.</p> <p>26. Fees, Charges and Expenses</p> <p>The Union Council by a resolution passed by a Two-thirds Majority Vote may decide that Members and Opted Out Students shall be charged fees, expenses or levies in relation to membership of the Union or in respect of Union activities but no charges shall be made:</p> <p>26.1 which are inconsistent with any of the matters set out above or</p> <p>26.2 unless at the time the charge is incurred the person charged knew or ought reasonably to have known that the charge would be incurred.</p> <p>Fees or expenses charged may differ between different categories of membership.</p> <p>27. Facilities, Activities and Services</p> <p>It is the duty of the Officer Committee to maximise the benefits of memberships of the Union so far as is reasonably possible within the resources available to the Union. This obligation is owed to all Members and Opted Out Students. Therefore the activities, facilities, services and benefits of membership of the Union available to Members or Opted Out students referred to in this Schedule may be varied from time to time by the Officer Committee.</p> <p>28. Membership Status</p>
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28.1 Membership of the Union, the holding of an office by a Full time Officer and the rights of an Opted Out Student will immediately cease on the happening of any of the following events:-

28.1.1 the Member, or the Opted Out Student ceasing to be a Student through being suspended or expelled from the University;

28.1.2 the Member, or the Opted Out Student voluntarily ceasing to be a Student;

28.1.3 an Associate Member ceasing to be employed by either the Union or the University;

28.1.4 there being a valid decision under the Disciplinary Regulations that the membership or rights should cease.

28.2 The Officer Committee may confirm the cessation of any membership or rights for the reasons set out above and in making that decision the Officer Committee may rely on whatever evidence appears to them in their discretion to be reasonable.

TRANSITION