

Standing Committee Meeting Minutes

Minutes of the 2nd Standing Committee Meeting – 31 Oct, 2011 (5pm)

Below are the provisional minutes of the above meeting:

Present

Panchadeep Nath (PN)	Chair
Kim Chinzah (KC)	Secretary
Rajan Deglurkar (RD)	Treasurer
Eben Johnson (EJ)	Events Officer
Gaurav Jariwala (GJ)	Equality & Diversity Officer
Genna Woods (GW)	Communications & Publicity Officer
Kira Mandon (KM)	Fundraising Officer
Andrew Defor (AD)	Nations Societies Representative
Helen Francis (HF)	Activities Officer

Apologies

No apologies received from DH (Inter-faith Representative) and PK.

Approval of previous minutes

Previous minutes of 1st meeting was read out

- HF has confirmed with Gaming Society; they will use the TV at HUBS.
- ID cards or tags will not be made. Instead T-shirts/hoodies. Refreshments-sorted by HF.

Matters arising and action points

- T-shirt or hoodie researching and samples to be brought at next meeting->All.
- Position and list of societies for PK have not been discussed/decided since she has not attended this 2nd meeting.
- Get list of active societies->HF
- List of societies for KM discussed and decided – Games development, Gaming, Rock, Amnesty, Guides & Scouts.
- Greek and Cypriot society put under AD.
- Society ratification –
 1. SHU Open Mic Society's application was read out and discussed. The Aims and Objectives of the proposed society were agreed as good. But the name of the society has to be reframed->HF.
AD argued that SHU Open Mic Society is too similar to DJ Society and why they can't do what they want to do under one society. HF points out some people who want to DJ don't want to rap. Proposal - RD. Second - GW. Anyone not in favour - AD. All in favour - everyone else.
 2. Baking Society's application was read out and discussed. Confirmed that lots of students are interested, activities were outlined well. Proposal - KM. Second – GJ. All in favour-all.
 3. SHU Bellydance Society's application was read out and discussed. Existing society but with different committees, aims and objectives. Proposal-EJ. Second-GJ. All in favour-all.
 4. Computer Networking Society's application was read out and discussed. Difference between this proposed society and the already existing society

- ‘Computing’ was pointed out – related more to computer networking/programming, etc. while ‘Computing’ is related more to computer gaming. Confirmed that lots of students are interested. Proposal-KR. Second-KC. All in favour-all.
5. Ink: Creative Writing Magazine’s application was read out and discussed. All agreed that the application is strong, with good additional information in support for ratification. Proposal-GW. Second-RD. All in favour-all.
 6. Karting Team’s application was read out and discussed. Proposal-AD. Second-RD. All in favour-all.
 7. Hallam Tea Drinking Society’s application was read out and discussed. (NB- Non-active society.) Proposal-KM. Second-AD. Not in favour-GJ, GW, RD. All in favour-everyone else.
- Appointment of Deputy Chair – Self-nomination, and the nominees are GJ, RD and KC. Vote taken. New deputy chair – KC.
 - Three strikes - Absence without apologies for three times, they get taken off of the committee. Tell DH and PK->PN.
 - Brand awareness for the Union and the Societies available – Suggestions made and discussion on how to promote awareness.
 1. Try and associate the ‘societies’ and ‘Hallam Union’ more. Ask societies to use the Union’s logo more->all. Contact details of societies->HF (4/11/2011).
 2. Lime green to be promoted as the Union’s colour. Inform or ask all societies after the actual colour of SSC hoodies/t-shirts have been decided.
 3. Template for posters to be used especially for Hallam Union->GW.
 4. Encourage all societies to promote their separate societies in the University on slideshows, posters, etc.->all.
 5. Contact the societies under each committee member and discuss with them the main target groups they’re interested in, which kind of people they want to join their societies, what they want to promote, etc.
 6. Make a Welcome-back video and use it to promote the Union.
 7. Promote the training sessions offered by the Union. How? – Contact society’s executive members and inform them-> all.

Any other business

- End-of- year Society’s Party, propose dates->HF.
- Embrace guest list – only SSC members (without +1s).
- Funds required (£50 from Contingency Pot) from Indian Society – proposal read out by RD. Basic information like dates, time, place, and budget breakdown were not communicated. Apply in advance next time, as well as important details->RD. SSC did not agree to give funds.

Date, time and venue of next meeting

Date – 14/11/2011

Time – 5pm

Venue - HUBS